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QUALESTORIA

INSTRUCTIONS FOR AUTHORS

LENGHT/TYPES OF JOURNAL ARTICLES. Unless otherwise agreed, the paper should be:

- **essays for monographic issues** (*double-blind peer review*): between 40,000 and 60,000 characters;
- "**Studi e ricerche**" (*double-blind peer review*): between 40,000 and 60,000 characters;
- "**Documenti e problemi**": between 30,000 and 60,000 characters;
- "**Ricerca e didattica sulla frontiera altoadriatica**": between 30,000 and 60,000 characters;
- "**Note critiche**" (reviews), : between 5,000 and 7,500 characters;.

TEXT. The paper should have a title, and be divided into sections under headings. The paragraphs should not be numbered.
Articles can be submitted in Italian, English and French.
The text should be in Times New Roman 12 font with a first line indent of 1 cm. Do not use bold or italic type for emphasis, unless in a direct quotation where it is used in the original.

QUOTATIONS. Quotations shorter than about five lines should use single quotation marks ('…'). Only use double quotation marks for a quotation within a quotation. Quotations longer than about five lines should be set as an extract, without quotation marks: start them on a separate line, in smaller font, indented 1 cm from the right and left margins, e.g.:

> Lorem ipsum dolor sit amet, consectetur adipisci elit, sed do eiusmod tempor incidunt ut labore et dolore magna aliqua:
>
> > Ut enim ad minim veniam, quis nostrum exercitationem ullamco laboriosam, nisi ut aliquid ex ea commodi consequatur. Duis aute irure reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint obcaecat cupiditat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum. Lorem ipsum dolor sit amet, consectetur adipisci elit, sed do eiusmod tempor incidunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrum exercitationem ullamco laboriosam, nisi ut aliquid ex ea commodi consequatur[1].

FOOTNOTES. Explanatory and/or bibliographical notes are placed in the footer (Times New Roman 10). Put the footnote callouts in superscript before the punctuation marks, but after the closing quotation marks as follows: «Time went on»[12].

REFERENCES. Any explanatory and bibliographic notes appear in footnotes. American-style ('Harvard') referencing (e.g. Martini, 1969, p. 10) is not allowed. Text in the footnotes should comply with the editorial standards mentioned above and the following instructions.

References to books must include authors' initials and surnames, the title of the work, publisher, place and year of publication, and the page number(s). In the case of edited volumes and special issues, see the examples below.

Use a comma to separate each element of the reference, except for the place and year of publication which should be separated by just a space, e.g.:

N. Labanca, *Oltremare. Storia dell'espansione coloniale italiana*, il Mulino, Bologna 2002, pp. 349-350.
R. Schnabel, *Macht ohne Moral. Eine Dokumentation über die SS*, Röderberg, Frankfurt am Main 1957, p. 27.

When referencing a work by the same author or editor as the previous reference, the initials and surname are replaced by 'Id.' for a male author, and 'Ead.' for a female author, 'Idd.' (plural).

PLACE OF PUBLICATIONS. The place of publication should be in the original language (e.g. München rather than Munich).

PAGE NUMBERS. The page numbers should be preceded by 'p.' or 'pp.'. When quoting directly from the text or referring to information from a precise part of the text, you must give the exact page number(s). But when referencing articles published in reviews and chapters in edited volumes, give the full page range – the initial and final pages, using a dash and not omitting any digits (pp. 342-345, not pp. 342-5).

BIBLIOGRAPHICAL CITATIONS.

For works with a single author, e.g.:

P. Alatri, *Nitti, D'Annunzio e la questione adriatica*, Feltrinelli, Milano 1976, p. 12
P. Alatri, *Nitti, D'Annunzio e la questione adriatica*, Feltrinelli, Milano 1976, pp. 132-144.

For works with more than one author, use commas to separate them, e.g.:

[1] P. Borioni, N.F. Christiansen, *Danimarca*...
[2] A. Nacci, B. Rossi, C. Millo, *Storia d'Italia*...

When there are more than three authors: ì

[1] A. Rossi et al., *Storia d'Italia*…

Edited volumes, e.g.:

Beyond the Sea. Reviewing the manifold Dimensions of Water ad Barrier and Bridge, eds. M. Grzechnik, H. Hurskainen, Böhlau, Köln-Weimar-Wien 2015.
Pour l'histoire de la médecine, dir. M. Lagrée, F. Lebrun, Presses universitaires de Rennes, Rennes 1994.

If previously mentioned:

[1] *La Divisione Acqui a Cefalonia*, a c. di G. Rochat, M. Venturi, Mursia, Milano 1993.
[…]
[3] *La Divisione Acqui a Cefalonia*, a c. di G. Rochat, M. Venturi, cit.

In the case of foreign works the original form should be preserved (e.g.: 'a c. di'; 'ed.'/'eds'; 'hrsg.'; 'dir.').

For a contribution in a multi-authored volume, e.g.:

A. Nacci, *Sindacati e società. Il caso triestino*, in *Storia economica e sociale di Trieste*, v. 2, *La città dei traffici 1719-1918*, a c. di R. Finzi, L. Panariti, G. Panjek, Lint, Trieste 2003, pp. 130-215.

Ş. Purici, *From Subjects to Citizens: Romanians in Bukovina (1775-1914)*, in *Citizenship in Historical Perspective*, eds. S.G. Ellis, G. Hálfdanarson, A.K. Isaacs, Edizioni Plus - Pisa University Press, Pisa 2006, pp. 115-126.

Review Articles. Set the title of the journal or review in *caporali* (« ») quotation marks. For an article in a review, e.g.:

L.A. Kirschenbaum, N.M. Wingfield, *Gender and the Construction of Wartime Heroism in Czechoslovakia and the Soviet Union*, in «European History Quarterly», 39 (2009), n. 3, pp. 465-489.
G. Corni, *Die militärischen Besatzungen im Ersten Weltkrieg. Neue historiographische Perspektiven*, in «Annali dell'Istituto storico italo-germanico in Trento | Jahrbuch des italienisch-deutschen historischen Instituts in Trient», 41 (2015), n. 2, pp. 9-46.
S. Rossi, *Un delitto irrisolto*, in «La Repubblica», 3 novembre 2007, p. 6.

In the first occurrence always indicate the start and end page of an essay in a multi-authored volume/review article:

P. Blasina, *Santa Sede, clero e nazionalità al confine orientale, 1918-1920. Note e documenti*, in «Qualestoria», 21 (1993), n. 1, pp. 29-50.

if necessary with the indication of one or more reference pages

P. Blasina, *Santa Sede, clero e nazionalità al confine orientale, 1918-1920. Note e documenti*, in «Qualestoria», 21 (1993), n. 1, pp. 29-50, p. 37.

Dissertations, e.g.:
C. Sempronio, *Storia di Torino*, tesi di dottorato, relatore M. Verdi, Università degli Studi di Trieste, aa. 2015-2016.
S. Giacomazzi, *Recupero e bibliografia*, tesi di laurea, relatrice A. De Robbio, Università degli Studi di Padova, a.a. 2009-2010.

Websites, e.g.:
P. Clarkin, «Us, Them, & Non-zero Sumness», in *Patrick F. Clarkin, Ph.D.*, https://kevishere.com/2010/10/09/us-them-non-zero-sumness/#more-717 [consultato il 20 febbraio 2024].
N.K. Nittle, «A Guide to Understanding and Avoiding Cultural Appropriation», in *ThoughtCo*, 7 febbraio 2021, https://thoughtco.com/cultural-appropriation-and-why-iits-wrong-2834561 [consultato il 20 febbraio 2024].

CAPITALIZATION. Qualestoria prefers a policy of minimum capitalization. Do not use capitals for common terms (university, board of directors), or for honorary, professional, military and political titles (lawyer, sergeant, king, pope). 'State' is only capitalized when it refers to the state as an institution. Italian institutions and offices are capitalized as follows: Minister of the Interior, President of the Republic. Acronyms are capitalized with no full points (PCI, instead of P.C.I. or Pci).

HYPHENS. Use a spaced dash to indicate a parenthetical dash (indicate in typescript by a single hyphen with a space either side). Do not confuse this dash with the hyphen, used for compound words (e.g. anti-fascism).

FOREIGN LANGUAGES. Quotations from Italian and French texts are retained in the original language, while those in other foreign languages are translated into English, unless it is necessary to retain particular expressions in the original language. Do not include accents on anglicized foreign words like elite, naive, role, etc.
Bibliographic references or names in non-Latin alphabets (Cyrillic, Greek, Georgian, ...) must be transliterated into Latin characters.

ABBREVIATIONS. As a general rule, avoid uncommon abbreviations. If used, spell them out in full, in round brackets, the first time they are mentioned. Use the following abbreviations: p. or pp. (instead of 'page' and 'pages'); f. and ff. ('following page', 'following pages'); v. and vv. ('volume', 'volumes'); chap. and chaps ('chapter', 'chapters'); cit., etc., and ed. by (instead of 'edited by').

SPACING. Use spacing correctly as follows: p. 64 and G. Leopardi (instead of p.64 and G.Leopardi), but do not add a space between initials: G.A. Borgese (instead of G. A. Borgese).

NUMBERS. Use numbers as follows:
- limit the use of expressions using figures (e.g. use 'a dozen' instead of 'about 10'; 'the eighties' instead of 'the '80s')
- spell out dates in full (14 August 1856, not 14.8.48; 1850 not '50)
-use Roman numerals for centuries (XX rather than 20th)
- in footnotes put the dates relating to archival documents in day-month-year sequences, in Arabic numbers and separated by hyphens (22-12-1943)
- spell out ordinal numbers ('came tenth', instead of 'came 10th')
- separate multiples of a thousand with a point and decimals with a comma (10.000; 10,56).

REFERENCING WORKS PREVIOUSLY CITED IN YOUR PAPER. Repeat the authors' name and the title, followed by 'cit.' (not '*op. cit.*') and the page number(s). Use a short version of the title, and do not repeat the subtitle if there is one. Omit all other parts of the reference, e.g.:

> A. Nacci, *Sindacati e società*, cit., p. 28.

'Ibid.' indicates the same work cited in the previous footnote, followed by the relevant page number as needed, e.g.:

> 1. A. Nacci, *Sindacati e società*, cit., p. 28.
> 2. Ibid., p. 30.
> 3. Ibid.

ARCHIVAL SOURCES. The citation of an archival source must include the name of the archive, the entry (the first time in full, subsequently only by initials), the collection, series, envelopes, and files. Examples:

> 1. Archivio dell'Istituto regionale per la storia della Resistenza e dell'Età contemporanea nel Friuli Venezia Giulia (Airsrec Fvg), Fondo Bruno Oriali (Fbo), b. 18, f. 324, lettera di Oriali a Gino Bianchi, 3-5-1944.
> 2. Airsrec Fvg, Fbo, b. 20, f. 411, lettera di Oriali a Mario Rossi, 6-7-1945.